**Councillors are summoned to attend a meeting of Kingstone and Thruxton Group Parish Council on**

**Wednesday 5th February 2025 at 7.00pm**

**in Kingstone Village Hall, Green Lane, Kingstone, Hereford**

**AGENDA \* Additional Information Provided separately**

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| **1.** | **Apologies** To consider acceptance of any apologies for absence from Councillors |
| **2.** | **Co-option** To consider co-option of a member to fill the current vacancy |
| **3.** | **Declarations of interests** To receive any declarations of interest in agenda items, or written dispensation applications |
| **4.** | **To consider, adopt and sign the minutes** from an ordinary Parish Council meeting held on Wednesday 4th December 2024 |
| **5.**  **5.1**  **5.2**  **5.3** | **Members of the Public** Open session (limited to 10 minutes & 2 minutes per speaker) to accommodate members of the public who may wish to raise issues or ask the parish council questions  **Kingstone Surgery Charitable Trust** To receive information on the Prescription Machine Project  **Clerk’s Report and Correspondence\*** To receive an update on matters ongoing and any correspondence received by the clerk and consider actions required.  To review the action log. |
| **6.** | **Brief Verbal Reports and consider any actions**  (6.1) Local Policing Team (6.2) Ward Councillor (6.3) Lengthsman (6.4) Village Hall (6.5) Sports Association (6.6) Footpath Officer (6.7) Bike Track (6.8) Allotments (6.9) Kingstone Food Share (6.10) Litter Picking |
| **7.**  **7.1**  **7.2**  **7.3**  **7.4**  **7.5**  **7.6** | **Financial Reports and Policy**  To note and approve payments made for January under delegated authority and those detailed on the schedule of payments for February \*  To note current bank balances and bank reconciliations\*  Closure of Santander accounts and transfer of funds to Unity Trust Bank  To review the current spend against budget and reserves to ensure regular oversight of spending  To consider the request from Kingstone Village Hall for contribution to the annual insurance  To consider application for ‘WOW’ Grant Funding |
| **8.**  **8.1**  **8.2** | **Planning** To consider the following planning applications submitted to Hereford Council:-  **P243029/FH** - Lowfield Cottage Kingstone Hereford Herefordshire HR2 9HP - Proposed single storey extension and garage.  **Neighbourhood Development Plan (NDP)** To receive an update from the working group and agree any actions. |
| **9.**  **9.1**  **9.2**  **9.3**  **9.4**  **9.5**  **9.6** | **Highways & Environment**  To consider any new Highway or public rights of way issues  To note any anti-social behaviour  To note flooding incidents and consider any actions  To consider sandbag supplies and procedures  To consider parish grass cutting/mowing for 2025  To consider purchase of an additional sign at the bike track |
| **10.**  **10.1** | **Training**  To receive any updates |
| **11.** | **Items for next agenda** |
| **12.** | **Date of the next Parish Council meeting - Wednesday 5th March 2025** |